

Mount, Deborah

From: Mount, Deborah on behalf of Wolfe, Don
Sent: Monday, September 11, 2006 9:33 AM
To: Mount, Deborah
Subject: FW: September 12, 2006, Board Agenda Item 30-Janitorial Services

-----Original Message-----

From: Wolfe, Don
Sent: Thursday, September 07, 2006 5:03 PM
To: Nicole Englund; Chuck Bookhammer; John Hill; Maria Chong-Castillo; Curt Pedersen; Paul Novak; 'agutierrez@lacbos.org'
Subject: September 12, 2006, Board Agenda Item 30-Janitorial Services

Item 30 on Tuesday's agenda is a janitorial contract for several of the Department's regional maintenance yards. The Board made it clear last Tuesday that they want the opportunity to review policy on Prop. A contracts, particularly for janitorial services.

It is critical that we continue to have service at our yards in the interim and the current contract expires September 13th . Therefore, we have requested the Executive Office to add the following item to the Supplemental Agenda for September 12, 2006:

The Director of Public Works requests that Item 30 be continued for 5 weeks to October 17, 2006, and that the current contract with Diamond Contract Services, Inc., be amended to continue the current contract for janitorial services on a month-to-month basis for up to six months; and authorize the Director to encumber \$36,911.38 for this contract for a period of six months.

If you have any questions, please contact me.